

To stay in business under REACH, pre-register your chemicals!

If you manufacture, import, or use chemicals, or import articles,
the pre-registration period **1 June – 1 December 2008**
is a critical time for your business

What is pre-registration?

According to REACH most chemicals (chemical substances) must be **pre-registered**.

Be aware!

The time window is only: 1 June – 1 December 2008

What happens if I don't pre-register?

If you fail to pre-register a chemical you **cannot continue manufacturing or importing it** after 1 December 2008 until you have registered it with the European Chemicals Agency (ECHA).

Who should pre-register?

Companies **located in the EU** who:

- **manufacture** or **import chemicals**
- **produce** or **import articles** that intentionally release chemicals

"Only Representatives" of Third Country manufacturers

Users of chemicals (Downstream Users) do not have to pre-register unless they are importing chemicals from non-EU countries.

Users can continue using only those chemicals which have been pre-registered or registered. They should verify the (pre-) registration status of the chemicals they buy from their suppliers.



You may continue to manufacture, import or use a chemical only if it is pre-registered and registered in time!

Are all chemicals or products concerned?

Most of the **chemicals currently in use** have to be pre-registered when their annual amount is 1 tonne or more per company.

There are some exemptions. To find out more about the exemptions, please consult the **Registration Guidance Document** and the **Navigator tool** on the ECHA website.

1. Chemicals contained in articles (e.g. computers, shoes, furniture) do not have to be pre-registered and registered unless they are intended to be released.

What do I have to do?

You have to submit a pre-registration for each of your chemicals to ECHA. The pre-registration consists of:

- the **name of the substance**, EINECS and CAS number
- the name and **contact information** of your company
- the envisaged **deadline** for the registration and the **tonnage**
- and, if applicable, names of any relevant substances which may facilitate the risk assessment of the substance

How can I submit a pre-registration file?

You must submit your pre-registrations electronically via the REACH-IT portal on the ECHA website. There are three possibilities to prepare for a submission:

- **On-line pre-registration** – entering the required information directly into the REACH-IT system
- **IUCLID pre-registration** – using the pre-registration functionality of IUCLID 5 to generate an XML file
- **Third party tool pre-registration** – using your company IT tools to generate an XML file.

The specifications for the XML file can be found via the Pre-registration section of the ECHA website.

What will happen after pre-registration?

1. **REACH-IT** will allow a pre-registrant to monitor who else has pre-registered the same substance.
2. **By 1 January 2009**, ECHA will publish a **list of pre-registered substances** on its website.
3. **Companies form a SIEF** (Substance Information Exchange Forum) after they have agreed that they have pre-registered the same substance.

4. Companies in a SIEF **share** and **assess data** and **prepare common parts of a registration** (joint submission).
5. The lead registrant will submit a **joint submission**.
6. Finally, **each company** will submit a **registration** containing company specific information referring to a joint submission and pay a **registration fee**.

The registration deadline (2010, 2013 or 2018) depends on the tonnage of the substance and its hazard properties.

In a SIEF, companies will agree how to share the testing costs. Each company will have to pay for the tests they need for their own registration.

Anyone holding information about pre-registered substances can make this known via the REACH-IT portal to the Agency. If this data is used for a registration the owner will receive financial compensation.

Where can I find further information?

For pre-registration information on the ECHA website please go to:

<http://echa.europa.eu/pre-registration>

The ECHA website is a single point of access to REACH information and provides:

- General information about the Regulation in the **About REACH** section
- A **Navigator tool** which helps you learn more about your obligations
- **Guidance documents** which offer practical advice on pre-registration and registration

The address of the REACH-IT portal is:

<http://echa.europa.eu/reachit>

IUCLID 5 software for companies to store data on chemicals and prepare for their registration to the Agency can be downloaded from:

<http://echa.europa.eu/iuclid>

If you do not find the information you are looking for from any of the above web pages, remember that:

- your **industry association** is a good source of information for sector specific questions
- the **REACH Helpdesk** in your country provides advice about your roles, responsibilities and REACH guidance. Their contact details can be found on the ECHA website
- the **ECHA Helpdesk** will assist with REACH-IT, IUCLID and registration questions

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